



SIoux RIVERS REGIONAL MHDS

GOVERNANCE BOARD MINUTES

TUESDAY OCTOBER 24, 2023

The Sioux Rivers Regional MHDS Governance Board met in person at the O'Brien County Courthouse in Primghar as well as via zoom for those unable to attend in person. Those in attendance via zoom and in person included: Crystal McHugh, Lisa Rockhill, Brianna Zandstra, Tammy Bruinsma, Barry Whitsell, Cory Altena, Sue Duhn, Kim Wermersen, Brenna Koedam, Beth Will, Don Kass, Dennis Vanden Hull, Tim Schumacher, Christina Eggink-Postma, Denise Driesen, Jami Van Voorst, Kim Keleher, and Carl Vande Weerd.

1. **WELCOME AND INTRODUCTIONS-**

Wermersen welcomed the group to the meeting. Wermersen thanked the staff for putting the legislative meeting together. There were three legislative members there, Governance Board members, providers, and staff. Wermersen and Koedam thought the representation was good.

2. **APPROVE AGENDA-**

Altena made a motion to approve the agenda. Whitsell seconded the motion. The motion carried with all ayes.

3. **REGIONAL STAFF UPDATES/INTRODUCTIONS-**

Koedam reported that Rockhill had submitted a letter to update her final date of employment as of December 15, 2023. Wermersen thanked Rockhill for her service. Koedam introduced Brianna Zandstra as the new staff member. She will be the service coordinator for Lyon and Sioux Counties. She started yesterday. The data coordinator turned the position down late Friday afternoon due to personal issues. He was supposed to start yesterday as well. Koedam is working on staff evaluations. Rockhill's is complete. Everyone else has turned in their individual ratings, but Koedam still needs to do the meetings with the staff. Schumacher asked if the data position salary approved at the last board meeting was based on experience or the master's degree. Koedam confirmed it was based on experience.

4. **REVIEW AND APPROVAL OF 9/26/23 MEETING MINUTES-**

Schumacher made a motion to approve the September 26, 2023, meeting minutes. Van Voorst seconded the motion. The motion carried with all ayes.

5. **GENERAL DISCUSSION/UPDATES: INPUT FROM REGIONAL STAFF, PUBLIC, PROVIDERS, ETC.**

No updates were reported by anyone.

6. FISCAL AGENT REPORT AND REGIONAL EXPENDITURES-

Duhn reported on the fiscal agent report. Schumacher asked why Emmet County was always listed as zero contribution. Duhn explained Emmet County does not have an employee of record. Altena made a motion to approve the report. Schumacher seconded the motion. The motion carried with all ayes.

7. APPROVAL OF CLAIMS-

Altena asked about the dollars to ITP. Duhn discussed the Spencer Hospital, and the contract Care Connections has with ITP. If an individual is seen at Spencer Hospital, ITP is utilized per Care Connections Contract, and Sioux Rivers is responsible for payment. Vanden Hull made a motion to approve the claims as listed. Van Voorst seconded the motion. The motion carried with all ayes.

8. QUARTERLY FINANCIAL UPDATES-

Duhn discussed the quarterly reports. Vanden Hull asked about the incentive funds and how that works. Koedam reported that at this point, only one region is currently eligible for the incentive fund. Our region would have to be at zero before we could apply for incentive funds. The incentive fund will pay for client care. It will also pay for new programs if the region can show the need. Duhn will continue to update these reports for the Governance Board on a quarterly basis, as well as provide them monthly in the board packet.

9. SEASONS CENTER QUARTERLY REPORT FOR CRISIS SERVICES AND ACT-

Eggink-Postma reported on the crisis services and ACT program at Seasons Center. There are currently seventeen clients enrolled in ACT. Of the seventeen enrolled, five are from the Sioux Rivers region. There are currently five Sioux Rivers individuals on the wait list as well. Seasons will continue to recruit for staff positions to work to get individuals off the wait list. Eggink-Postma shared a client testimonial in the ACT program as well. The crisis team is seeing an increase in collaboration with schools. Koedam, Melissa, and Rob are taking a tour of the crisis center on Friday. Seasons Center is also working on developing a two-person mobile crisis team. Eggink-Postma also shared a testimonial about their crisis services. Eggink-Postma affirmed it takes a team, including others in the community to work together to make things work. Koedam appreciates the crisis team working with the regions to join subcommittees to work together with other agencies, regions, staff, and community members. The crisis providers have a common referral form and assessment. Koedam also discussed the next step in the sub committee is to look at court committals and those not in compliance with those orders. Koedam appreciates Seasons for working together with other providers for the benefit of services and individuals served. Koedam asked if Eggink-



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Postma knew when the fidelity review would be for ACT. Koedam and Eggink-Postma will discuss this more later.

10. **MANAGEMENT PLAN UPDATE-**

Koedam met with the commission on October 18th. The management plan was approved and is now in effect. McHugh asked if the new management plan is on the website. Duhn confirmed the new management plan is on the updated website. Brianna Zandstra introduced herself. She has a bachelor's degree from Dordt in social work. She had worked for HHS as a social worker. She has a six-year-old daughter adopted through foster care.

11. **CLOSED SESSION PURSUANT TO IOWA CODE SECTION 21.5 (1) (I) CEO EVALUATION-**

Driesen made motion to go into closed session. Schumacher seconded the motion. Wermersen asked for a roll call vote. All voted aye to go into closed session. Wermersen went into closed session at 2:07pm. Schumacher made a motion to end the closed session. Van Voorst seconded the motion. Wermersen asked for a roll call vote to end the closed session. All voted aye to end the closed session. The closed session ended at 2:50 pm and the meeting went back into open session.

12. **ADJOURN GOVERNANCE BOARD MEETING-**

Altena made a motion to adjourn the meeting. Bruinsma seconded the motion. The motion carried with all ayes. The meeting adjourned at 2:52pm.

Sue Duhn, Secretary

A handwritten signature in cursive script that reads "Sue Duhn".

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