



SIoux RIVERS REGIONAL MHDS

GOVERNANCE BOARD MINUTES

TUESDAY AUGUST 22, 2023

The Sioux Rivers Regional MHDS Governance Board met in person at the O'Brien County Courthouse in Primghar as well as via zoom for those unable to attend in person. Those in attendance via zoom and in person included: Lisa Rockhill, Brenna Koedam, Don Kass, Dennis Vanden Hull, Jeff Jager, Sue Duhn, Tammy Bruinsma, Denise Driesen, Carl Vande Weerd, Christina Eggink-Postma, Joe Van Tol, Beth Will, Kim Keleher, Kevin Maughan, Barry Whitsell, Jamie Van Voorst, Rob Aiken, Brian McMillin, Kimber, Tonya Heiman, Abby Wallin, Crystal McHugh, and Cory Altena.

1. **WELCOME AND INTRODUCTIONS-**

Wermersen was not in attendance at the meeting due to a conflict with his local board meeting. Kass called the meeting to order at 1:30 pm. Introductions were made.

2. **APPROVE AGENDA-**

Whitsell made a motion to approve the agenda. Maughan seconded the motion. The motion carried with all ayes.

3. **REVIEW AND APPROVAL OF 7/25/23 MEETING MINUTES-**

Vanden Hull made a motion to approve the minutes. Driesen seconded the motion. The motion carried with all ayes.

4. **GENERAL DISCUSSION/UPDATES: INPUT FROM REGIONAL STAFF, PUBLIC, PROVIDERS, ETC.**

Christina with Seasons Center reported on the crisis center. The target opening date is October 2023. Steph is now the VP of Marketing and Fund Development.

5. **FISCAL AGENT REPORT AND REGIONAL EXPENDITURES-**

Van Tol reported on the fiscal agent report. July began a new fiscal year. Whitsell made a motion to accept the report. Van Voorst seconded the motion. The motion carried with all ayes.

6. **APPROVAL OF CLAIMS-**

Vanden Hull asked about the credit cards and if those could be designated by employee. Duhn will add that to the report going forward. Vanden Hull motion to approve the claims as listed. Altena seconded the motion. The motion carried with all ayes.

7. **NEAPOLITAN LABS WEBSITE UPDATES-**

Brian with Neapolitan Labs presented on the new website and the current status. The goal is to have the website live by the first part of next month. The resource tabs are currently being worked through. The goal is to bring everything together as a one-stop shop for everyone, the providers, consumers, and staff. The plan is to give Duhn some high-level training next week, so she has direct access to do that. Neapolitan Labs will be part of the next staff meeting to share it and train all staff. Koedam did share the site can be translated into different languages. Several pages are still being built and shared with staff to update as worked through. Koedam did state providers would be able to submit their events on the website as well to share with everyone in the region. Koedam did state a lot of descriptions have been put on the website to describe the core services. Kass shared he believed it looked user friendly. Koedam is excited to have the site live. The website is print friendly as well so resources could be printed for clients.

8. IOWA ASPE SPONSORSHIP-

Koedam stated this was an item the board members wanted a little more information on last month. Many CEO's believed it to be a gift and would not be looked upon as a good move. Therefore, Koedam told them she was not recommending payment.

9. FY21 AND FY22 WILLIAMS AND COMPANY ENGAGEMENT LETTER-

Koedam received the FY21 and FY22 engagement letters to finish the audits. Vande Weerd made a motion to approve the agreements. Van Voorst seconded the motion. The motion carried with all ayes.

10. LEGISLATIVE ROUND TABLE UPDATE-

Koedam stated the legislative round table was one of her first tasked duties. Koedam stated the staff have decided that it was important and needs to be done again. Therefore, the staff are planning for October 18, a Wednesday morning with the hopes to have more providers in attendance, from 9-11am. It will be held in the same location of last, though it will be in the basement instead. Kass asked if it could be moved further south next year. Koedam stated she would map it out and see about moving it next year if it makes sense.

11. ADMINISTRATIVE EXPENSES/BOARD TRAVEL REIMBURSEMENT-

Whitsell asked if other regions are doing something like this. Koedam did state she was not sure if other regions do that or not. Whitsell asked if supervisors get reimbursed. Kass did state the supervisors are here as part of the county business and therefore get reimbursed by the county. Kass asked Maughan's opinion on the matter. He does see value in this for those not being reimbursed. Rob Aiken, with HSS, believes there are other regions that have something like this in place, as well as other state agencies



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doing the same thing. Aiken was planning to go to the commission and ask their opinion. Koedam will discuss with Aiken further and make sure this is ok. Kass believes payment should go retro back to July if Aiken determines payment can be made. Altena asked if the supervisors shouldn't also get reimbursed since the counties are now regions. Vanden Hull did state we have a 28E that does put us together as counties. More discussion next month after Koedam gets an answer from Rob Aiken.

12. COUNTY CONTRACTS (SERVICE COORDINATION AND ADMINISTRATION)-

Koedam and Duhn reported all have been received except for Emmet and Sioux. Duhn did report Emmet was meeting on theirs today. Vanden Hull would like the Iowa Code Numbers put into the contract for next year. Koedam agreed she could look at this next year and add it to the contracts if the Governance Board would like them listed for clarification.

13. STAFF RESIGNATION/STAFF POSITIONS/EMPLOYMENT POSITIONS-

Koedam let the board know Jim McManaman has resigned from his position. He has provided his last date of employment as September 8. Koedam has also talked with the counties he is involved with to let them know about the separation. Rockhill has agreed to take on Sioux County in the interim of the hiring of the position. McHugh has agreed to take on O'Brien County and maintain Plymouth. The plan is to try this and see how it goes. If it gets hard to juggle, we may need to add another service coordinator. At this point, the plan is to replace Rockhill's position for Lyon and Sioux Counties. Kass did ask the staff to voice the concerns if they are overwhelmed. There is a job ad for the service coordinator position. Kass believes Koedam has administrative power to hire staff as needed. Koedam is suggesting hiring two positions to replace the two positions. Koedam would like to hire one service coordinator and one Data and Quality Assurance Coordinator. This person will work with providers to ensure the data is getting collected and reported at the state level. Koedam would also like this person to take on planning the trainings and legislative type meetings. The Data and Quality Assurance Coordinator could land in any county, though will likely get housed at least much of the time with Dickinson or Sioux counties to work closely with Duhn and Koedam. Whitsell asked if the dollars are in the budget already. Duhn confirmed they are, though one of the positions would be moved to administrative.

14. ADJOURN GOVERNANCE BOARD MEETING-

Van Voorst made a motion to adjourn the meeting. Whitsell seconded the motion. The motion carried



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with all eyes. Meeting adjourned at 2:12 pm.

Sue Duhn, Secretary

A handwritten signature in black ink that reads "Sue Duhn".

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